

GAINES TOWN BOARD MEETING
Gaines, NY December 10th, 2013

A Regular Town Board Meeting of the Town of Gaines, County of Orleans and the State of New York was held at the Gaines Town Hall, 14087 Ridge Road, Gaines, New York on the 10th day of December 2013 at 7:30PM.

PRESENT:	Carol Culhane	-----	Supervisor
	James Kirby	-----	Councilperson
	Douglas Syck	-----	Councilperson
	Susan Smith	-----	Councilperson
	Ron Mannella	-----	Highway Superintendent
	Jean Klatt	-----	Town Clerk
	Andrew Meier	-----	Attorney for the Town

EXCUSED: David Kast ----- Councilperson

OTHERS PRESENT: Jerry Culhane, MaryJo Syck, David Thom, Connie Mosher, Ray Burke, Mary Neilans

Supervisor Culhane called the meeting to order at 7:30PM with the Pledge to the Flag.

RESOLUTION 94 -13

APPROVAL OF MINUTES

On a motion of Councilperson Smith, seconded by Councilperson Kirby the following resolution was

ADOPTED	Ayes	4	Kirby, Culhane, Syck, Smith
	Nays	0	

Resolved that the minutes of the November 7th, 2013 Town Board Meeting are approved as presented.

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RESOLUTION 95 -13

APPROVAL OF MINUTES

On a motion of Councilperson Kirby, seconded by Councilperson Syck the following resolution was

ADOPTED Ayes 4 Kirby, Culhane, Syck, Smith
Nays 0

Resolved that the minutes of the November 12th, 2013 Town Board Meeting are approved as presented.

RESOLUTION 96 -13

APPROVAL OF ABSTRACTS

On a motion from Councilperson Syck and seconded by Councilperson Kirby the following resolution was

ADOPTED Ayes 4 Kirby, Syck, Culhane, Smith
Nays 0

Resolved that the bills on abstract #12, voucher #'s 326 & 334 - 385, totaling \$ 72,928.43 will be paid as presented.

Highway Superintendent Mannella informed the board that Hometown energy is willing to replace our fuel storage tanks with new double wall tanks if we continue to buy fuel from them. Attorney Meier is going to prepare a resolution for the December 30th town board meeting pertaining to this matter.

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RESOLUTION 97 -12

AUTHORIZE BOOKKEEPER TO MAKE YEAR END BUDGET ADJUSTMENTS FOR YEAR ENDING DECEMBER 31, 2013

WHEREAS, the independent auditors have recommended that the Bookkeeper request a "blanket resolution" to allow for any budget adjustments that may be required at year end; be it

RESOLVED, that this Town Board authorizes the Bookkeeper to make the necessary budget adjustments and inter-fund transfers, and to furnish a copy of said adjustments to the Town Supervisor when completed.

On a motion of Councilperson Syck, seconded by Councilperson Smith, the resolution was

ADOPTED Ayes 4 Syck, Culhane, Kirby, Smith
 Nays 0

RESOLUTION 98 -12

OPERATING PROCEDURES FOR ENTERING METER PITS

WHEREAS, The Orleans County Health Department has adopted standard procedures to be followed by all highway departments when entering meter pits, and

WHEREAS, the Town Board of the Town of Gaines desires the Gaines Highway Department to implement said procedures,

Now, therefore be it

RESOLVED, That the Gaines Highway Department shall follow the standard operating procedure as adopted by the Orleans County Health Department for entering meter pits, including but not limited to the requirement that two workers be present at the time of entry into meter pits; that gas monitoring devices be employed to verify conditions of the pit prior to entry; and that the worker entering the pit is to wear the gas monitoring device at all times while in the pit; and be it further

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RESOLVED, that the Gaines Highway Department shall abide by any other regulations that may be adopted from time to time by the Orleans County Health Department relative to work in and around meter pits.

On a motion of Councilperson Syck, seconded by Councilperson Kirby, the resolution was

ADOPTED Ayes 4 Syck, Culhane, Kirby, Smith
 Nays 0

RESOLUTION 99 -13
SUPPORT FOR COVA

On a motion of Councilperson Smith, seconded by Councilperson Syck the following resolution was

ADOPTED Ayes 4 Kirby, Culhane, Syck, Smith
 Nays 0

Resolved that Supervisor Culhane is authorized to write a letter of support for COVA.

Supervisor Culhane announced that the mortgage tax check she received from Orleans County was \$11,558.00 and the check from the Gaines Justice court for more than \$6000.00. This is the largest monthly check the court has ever had as far as she can recall.

RESOLUTION 100 -13
**AUTHORIZE SUPERVISOR TO SIGN THE NYSEDA AGREEMENT FOR NEW
OUTDOOR LIGHTING AT TOWN HALL**

On a motion of Councilperson Smith, seconded by Councilperson Kirby the following resolution was

ADOPTED Ayes 4 Kirby, Culhane, Syck, Smith
 Nays 0

Resolved that Supervisor Culhane is authorized to sign an agreement for new outdoor lighting at the town hall through the NYSEDA grant program. The cost to the town will be approximately \$2,279.00 and should pay for itself in about 29 months.

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Supervisor Culhane announced that the 2009 Bicentennial Committee would like to purchase carpet for the courtroom with their remaining funds.

RESOLUTION 101 -13

CHANGE TOWN BOARD MEETING TIME

On a motion of Councilperson Syck, seconded by Councilperson Smith the following resolution was

ADOPTED Ayes 4 Kirby, Culhane, Syck, Smith
Nays 0

Resolved that the town board will hold its regular town board meetings at 7:00PM for the months of January, February, and March 2014.

PRIVILEGE OF THE FLOOR

Connie Mosher asked when the audit would be complete. Supervisor Culhane responded that it was on going and there was no end date at this time.

Ray Burke asked if the town could pursue having a light on the American Flag. The board said they would work on it.

Superintendent Mannella informed the board he would need to spend approximately \$1200.00 on the new mandated road signs and about \$1400.00 to repair the loader. He has the funds in the budget.

Ben Appleton from the Pump Doctor gave a presentation on a fuel monitoring system.

MOTION TO ADJOURN

On a motion of Councilperson Smith, seconded by Councilperson Syck, the motion was

ADOPTED Ayes 4 Kirby, Culhane, Syck, Smith
Nays 0

Resolved that with no further business, the December 10th, 2013 regular town board meeting is adjourned at 8:27PM.

Respectfully Submitted,

Jean Klatt
Gaines Town Clerk