

GAINES TOWN BOARD REGULAR MEETING

August 11, 2015

A Regular Town Board Meeting of the Town of Gaines, County of Orleans and the State of New York was held at the Gaines Town Hall, 14087 Ridge Road, Gaines, New York on the 11th day of August 2015 at 7:00PM.

PRESENT: Carol Culhane ----- Supervisor
David Kast ----- Councilperson
James Kirby ----- Councilperson
Susan Smith ----- Councilperson
Ron Mannella ----- Highway Superintendent
Jean Klatt ----- Town Clerk
Andrew Meier ----- Attorney for the Town

Excused: Douglas Syck ----- Councilperson

OTHERS PRESENT: Mike Grabowski, Bruce Schmidt, Kathy Kast, Bill Lattin, Marilyn Miller, Ray Burke, Tibbs Ahlberg, Everett Jubenville, Lisa Mannella, Mary Neilans, Martin Roeseler, Wendel

Supervisor Culhane called the meeting to order at 7:00PM with the Pledge to the Flag.

RESOLUTION 67 -15

APPROVAL OF MINUTES

On a motion from Councilperson Smith, seconded by Councilperson Kast the following resolution was

ADOPTED Ayes 4 Culhane, Smith, Kast, Kirby
Nays 0
Absent 1 Syck

Resolved that the minutes of the July 14, 2015 Town Board Meeting are approved as presented.

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RESOLUTION 68 -15

APPROVAL OF ABSTRACTS

On a motion from Councilperson Smith and seconded by Councilperson Kast the following resolution was

ADOPTED	Ayes	3	Culhane, Smith, Kirby, Kast
	Nays	0	
	Absent	1	Syck

Resolved that the bills on abstract #8, voucher #'s 1742 - 1809, totaling \$111,836.35 will be paid as presented.

Dan Strong explained that when the Comprehensive Plan is redone a Type 1 SEQR and an Environmental Impact Study are required to be done. Paul Chatfield can complete the Environmental Impact Study and the 13 page SEQR. It will be a 15-20 hour project to fulfill the accountability at a cost of \$1250.00. Attorney Meier confirmed that this would be the next required steps in re-doing the Comprehensive Plan. Councilperson Smith would like public input before sending the Comprehensive Plan to the Orleans County Planning Board for their review. Mike Grabowski agrees with Councilperson Smith but suggest doing the SEQR and Environmental Impact Study first.

RESOLUTION 69 -15

EMPLOY CHATFIELD ENGINEERS TO DO TYPE 1 SEQR and ENVIRONMENTAL IMPACT STUDY FOR COMPREHENSIVE PLAN

On a motion from Councilperson Smith and seconded by Councilperson Kast the following resolution was

ADOPTED	Ayes	4	Culhane, Smith, Kast, Kirby
	Nays	0	
	Absent	1	Syck

Resolved that Chatfield Engineers will be contracted to prepare a Type 1 SEQR and an Environmental Impact Study for the Comprehensive Plan at a cost of \$1250.00.

Supervisor Culhane informed the board that the last quarter water billing was huge and the loss was 9.6%. She stated that this was well within the allowed guidelines and noted that there were two water leaks during that time period.

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RESOLUTION 70 -15

TAMMY KELLEY, DEPUTY TOWN CLERK, RESIGNATION

On a motion from Councilperson Kast and seconded by Councilperson Kirby the following resolution was

ADOPTED Ayes 4 Culhane, Smith, Kast, Kirby
 Nays 0
 Absent 1 Syck

Resolved that the resignation of Tammy Kelley, Deputy Town Clerk, is accepted effective July 27th with regrets.

Ron Mannella stated he had received a verbal quote from SPS Landscaping of \$250.00 and Preston Landscaping provided a written quoted \$500.00 to trim the shrubs at the cemetery. Ron Mannella will ask SPS Landscaping to provide a written quote asap.

RESOLUTION 71 -15

METRO 10 RUN

On a motion from Councilperson Smith and seconded by Councilperson Kast the following resolution was

ADOPTED Ayes 4 Culhane, Smith, Kast, Kirby
 Nays 0
 Absent 1 Syck

Resolved that the Metro 10 run is authorized to run in the Town of Gaines. NOTE: Insurance deck sheets have been provided to the town.

Supervisor Culhane announce the Primary Election will be held on Thursday, September 10th from Noon to 9PM.

Supervisor Culhane stated that she had written the following letter, with the assistance of Ron Mannella, regarding the Gaines Basin Road Bridge. She has not received a response from any of the recipients.

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August 5, 2015

RE: Gaines Basin Road Bridge

To Whom It May Concern:

I am writing on behalf of the Gaines Town Board and the Highway Department regarding the Gaines Basin Road canal bridge.

The Highway Department has been plowing the bridge in good faith for years. The State placed a weight restriction on the bridge in March of 2014. This restriction prohibits our plow truck going over the bridge. The only way the Highway Department can abide by the weight restriction would be to use our 1-ton plow truck. If we did, it would require a man, fuel and supplies. Our Highway Superintendent did speak to the State regarding the extra expense to the town and the notion of some type of compensation. There wasn't any money for the added expense. Keep in mind since the weight restriction last March we did accommodate and kept the bridge cleared.

My understanding is the State can't plow the bridge; the County doesn't do it and if we can't come to some agreement, the bridge will be closed. The amount of traffic the bridge supports as a passage way to the prisons and Walmart is obvious. If the bridge is closed, the Town of Gaines does not want to be held liable under any circumstances for the hazard and danger the closing could create.

We would appreciate an opportunity to discuss possible options. I am confident we can come to some resolve before the winter season is upon us. Please call 585-738-3016 or email supervisor@townofgaines.org at your earliest convenience.

Thank you in advance for your prompt attention to this matter.

Sincerely,

Carol E. Culhane
Supervisor

cc: Ron Mannella
Gerald Gray
David Callard
Chuck Nesbitt
Pat Reinhold
Kevin Bush
Brian McMahon
Steve Hawley
Robert Ortt
Chris Collins

Wendel Meter Pit Evaluation

Adam Tebelski and Martin Roeseler from Wendel presented the report on the meter pit evaluation study.

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In general, the majority of the meter pits included in this evaluation appear to be in good to very good condition. All of the pits are rectangular, concrete chambers with the exception of the Brown Road pit which is a round, steel chamber and all have permanently affixed access steps or ladders. All of the pits have electric service with interior lighting and submersible sump pumps which discharge to adjacent ditches or drainage structures so they are, for the most part, dry.

All of the Town of Gaines owned meters are remote read, via cellular transmitters, and all but one are 6-inch Master Meter "Octave" 2-way meters, three years old or less. The 6-inch meter in the 5-Corners/Oak Orchard Road pit is a five year old Sensus "Omni" meter.

All mainlines and bypass lines are ductile iron piping with upstream and downstream isolation valves and pressure gauges within the pits. Unless otherwise noted below, all of the mainline valves are fairly new, rising stem gate valves with handwheel operators.

Only the 5-Corners and Brown Road meter pit hatches have key locks. All other hatches only have a threaded plug covering the quarter turn square latch operator.

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August 4, 2015

Carol Culhane, Supervisor
Town of Gaines
14087 Ridge Road
Albion, New York 14411

**SUBJECT: TOWN OF GAINES
WATER SYSTEM METER PIT EVALUATION
INSPECTION REPORT AND RECOMMENDATIONS
WENDEL PROJECT NO: 4699-02**

Dear Mrs. Culhane:

Per our proposal, Wendel WD Architecture, Engineering, Surveying, and Landscape Architecture, P.C.(Wendel) is pleased to provide the following report associated with the evaluation of existing meterpits in the Town of Gaines water system.

BACKGROUND

The Town of Gaines has several existing water meter pits located throughout the Town that meterwater as it exits and enters the various Town water districts and the surrounding municipalities. Wendel was authorized in March 2015 to inspect and evaluate nine (9) of those meter pits for compliance with current design and best management practices and to provide a summary report with recommended modifications for each meter pit.

The meter pit inspections were performed on May 11, 2015, by Wendel Senior Designer Martin Roeseler and Senior Water System Superintendent David Branch with the assistance of Town of Gaines Water Superintendent Ronald Mannella and another Town employee.

EXISTING CONDITIONS (GENERAL)

In general, the majority of the meter pits included in this evaluation appear to be in good to very good condition. All of the pits are rectangular, concrete chambers with the exception of the Brown Road pit which is a round, steel chamber and all have permanently affixed access steps or ladders. All of the pits have electric service with interior lighting and submersible sump pumps which discharge to adjacent ditches or drainage structures so they are, for the most part, dry.

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All mainlines and bypass lines are ductile iron piping with upstream and downstream isolation valves and pressure gauges within the pits. Unless otherwise noted below, all of the mainline valves are fairly new, rising stem gate valves with handwheel operators.

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EXISTING CONDITIONS (SPECIFIC) AND RECOMMENDATIONS

The following recommendations are based on visual observations made during Wendel's inspection along with additional operational information provided by Ronald Mannella. They are generally listed in order of highest to lowest priority for each location either from a safety perspective or an operational benefit to the Town.

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ATTACHMENTS

1. General Location Map
2. Representative Photographs of each Meter Pit location
3. Town of Gaines Meter Pit Maintenance Records

If you have any questions or comments regarding this report, please do not hesitate to contact us.

Sincerely,
Wendel

Brian Sibiga, PE

Project Manager

Councilperson Smith asked if most towns keep their meter pits locked. Adam said that it varies.

Supervisor Culhane asked if there are any need for more security against sabotage. Adam said not at this time.

Councilperson Kast asked if comparing the condition of our meter pits to others they had inspect how they would rate them. Adam replied above average.

Councilperson Smith asked if a ball stuck open would be affecting the operation of our system. Adam said it would not affect it.

PRIVILEGE OF THE FLOOR

Bruce Schmidt suggested the town board consider equipping the town hall with a defibrillator. He explained a car had pulled into the town hall parking lot a couple of weeks ago with a gentleman experiencing a heart attack. We had no way of helping the gentleman while waiting for medical services to arrive.

RESOLUTION 72-15

EXECUTIVE SESSION

On a motion from Councilperson Smith, seconded by Councilperson Kast the following resolution was

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ADOPTED Ayes 4 Culhane, Smith, Kast, Kirby
Nays 0
Absent 1 Syck

Resolved that the board will convene into executive session to discuss information relating to medical, financial, credit or employment history of a particular person or corporation, or relating to appointment, promotion, demotion, discipline or removal at 7:26PM.

RESOLUTION 73 -15

REGULAR SESSION

On a motion from Councilperson Smith, seconded by Councilperson Kirby the following resolution was

ADOPTED Ayes 4 Culhane, Smith, Kast, Kirby
Nays 0
Absent 1 Syck

Resolved that the board will enter into regular session at 7:55PM.

MOTION TO ADJOURN

On a motion from Councilperson Smith, seconded by Councilperson Kast, the motion was

ADOPTED Ayes 4 Culhane, Smith, Kast, Kirby
Nays 0
Absent 1 Syck

Resolved that with no further business, the August 11th, 2015 regular town board meeting is adjourned at 7:56PM.

Respectfully Submitted,

Jean Klatt
Gaines Town Clerk