

# Town Of Gaines, NY

## Town Board Agenda

### Regular Meeting – January 8, 2018

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The regular meeting of the Town Board of the Town of Gaines, County of Orleans, State of New York was called to order by Supervisor Joseph Grube at 7:00 PM on the 8<sup>th</sup> of January, 2018.

The following town officials were present:

Joseph Grube	Supervisor
James Kirby	Councilperson
Mary Neilans	Councilperson
Tyler Allport	Councilperson
Susan Heard	Town Clerk
Douglas Heath	Attorney for the Town

Absent: Richard DeCarlo, Councilperson; Bruce Schmidt, Justice

The following individuals were present during the meeting: County Legislators John DeFillips and Donald Allport. Ten Town of Gaines residents.

The Supervisor opened the meeting with the Pledge to the Flag, followed by a moment of silent reflection.

#### **RESOLUTION NO. 12 - 0118**

#### **APPROVAL OF MINUTES OF DECEMBER 27<sup>TH</sup>, 2017 MEETING**

Moved by Councilperson Neilans and seconded by Councilperson Kirby to approve the minutes of the December 27<sup>th</sup>, 2017 board meeting.

Ayes 4; Nays 0; 1 Absent, DeCarlo

#### **RESOLUTION NO. 13 - 0118**

#### **PRESENTATION AND ACCEPTANCE OF TOWN CLERK'S REPORT**

The Town Clerk presented the December report with total State, County and Local Revenues collected of \$197.50; with a Local share remitted to the Supervisor of \$117.59. The Clerk stated she had paid \$135,000 of Tax Levy to the Supervisor for the first week of tax collection.

Moved by Councilperson Kirby and seconded by Councilperson Allport to accept the monthly report of the Town Clerk.

Ayes 4; Nays 0; 1 Absent, DeCarlo

#### **RESOLUTION NO. 14 - 0118**

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### PRESENTATION AND ACCEPTANCE OF THE SUPERVISOR'S REPORT

Supervisor Grube created a power point presentation of the Supervisor's Report, listing all the receipts and disbursements made during the month of December. He will be working to make the Supervisor's report easier to understand, as we work on cleaning up, and will make appropriate changes to the presentation. Easier to read, larger fonts.

Moved by Councilperson Neilans and seconded by Councilperson Allport to accept the monthly report of the Town Supervisor.

Ayes 4; Nays 0; 1 Absent, DeCarlo

### RESOLUTION NO. 15 - 0118

#### APPROVAL OF ABSTRACTS

Moved by Councilperson Kirby and seconded by Councilperson Allport to approve the abstracts, as follows:

General	\$ 9,660.14
Highway	\$ 9,029.30
Water	\$ 114.20

Discussion: Councilperson Neilans did not want to pay a locksmith, who had already rendered the service and installed new locks.

Ayes 3, Nays 1, Neilans; 1 Absent, DeCarlo

### RESOLUTION NO. 16 - 0118

#### HIGHWAY SUPERINTENDENT'S REPORT

Moved by Councilperson Kirby and seconded by Councilperson Allport to accept the report of the Highway Superintendent.

Ayes 4; Nays 0; 1 Absent, DeCarlo

Discussion: Highway Superintendent Mannella reported the water meters had been read, stating this had been the best reading in the past two years, and water bills will be mailed later this week. The Department was called to locate water lines 29 times. Snow plowing and sanding is a top priority and on-going. He proceeded to explain Highway Law, which the Town signs a contract with the County Highway department regarding the road/roads the Town intends to pave each year. The resolution as follows.

### RESOLUTION NO. 17 - 0118

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### **APPROVAL OF AGREEMENT TO EXPEND HIGHWAY FUNDS**

Moved by Councilperson Neilans and seconded by Councilperson Kirby to authorize the Supervisor to enter into a contract with the County of Orleans in the amount of \$130,000, as required by Highway Law, to approve the Superintendent of Highways expenditure of highway funds for improvements to Allen's Bridge Road.

Fiscal Impact: \$130,000. Budgeted.

Ayes 4; Nays 0; 1 Absent, DeCarlo

### **RESOLUTION NO. 18 - 0118**

#### **AUTHORIZING THE SUPERVISOR TO CONTRACT FOR AUDTING SERVICES FOR THE TOWN.**

Moved by Councilperson Neilans and seconded by Councilperson Kirby to authorize the Supervisor to enter into a contract with Freed Maxick CPAs, P.C. in the amount of \$10,725 for the purposes of performing the audits as required by section 123 of the Town Law, including the town clerk and justice court, for the period of January 1, 2017 to December 31, 2017.

Fiscal Impact: \$10,725. Budgeted.

Ayes 4; Nays 0; 1 Absent, DeCarlo

Discussion: We received three bids for Professional Services, and Councilperson Neilans suggested we accept the best price submitted which is Freed, Maxick CPA's.

### **RESOLUTION NO. 19 - 0118**

#### **SETTING STIPEND FOR TOWN HISTORIAN**

Moved by Councilperson Allport and seconded by Councilperson Neilans to set the stipend for Town Historian at \$595.00 per year. (Same as 2017)

Fiscal Impact: \$595. Budgeted.

Ayes 4; Nays 0; 1 Absent, DeCarlo

### **RESOLUTION NO. 20**

#### **APPROVE APPOINTMENT OF WATER BILLING CLERK**

Moved by Councilperson Kirby and seconded by Councilperson Neilans to appoint Brenda Swanger as Temporary Water Billing Clerk at the rate of \$15.36 per hour; subject to hiring a permanent Water Clerk.

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Fiscal Impact: Budgeted position.

Ayes 4; Nays 0; 1 Absent, DeCarlo

Discussion: Brenda Swanger is the Water Clerk in the Town of Clarendon who uses the same program and would be able to step right in and get our bills out in a timely fashion. She is willing to work and train the permanent Water Clerk, as needed.

### **THE FOLLOWING RESOLUTION WAS TABLED AS A MONEY MATTER BY COUNCILPERSON NEILANS APPROVING PROPOSAL FROM KLIPS CONSTRUCTION FOR CUPOLA REPLACEMENT**

A resolution was presented to approve a proposal in the amount of \$5,600.00 from Klips Construction for the replacement of the cupola on the roof of the town hall due to deterioration and rot.

Discussion: A lively discussion regarding the cupola. Supervisor Grube, Building Inspector Dan Strong and Councilperson Neilans discussed the problem of rot and deterioration uncovered during the renovation project. Various ideas were entertained as to whether the roof should be repaired and the cupola added on top of the roofing as a decorative piece; or whether the building needed a cupola; or whether flashing material would work around the cupola. Tabled until next meeting.

### **OTHER NEW BUSINESS FROM THE TOWN BOARD**

None

### **PRIVILEGE OF THE FLOOR**

Question asked regarding minutes being posted on-line, Town Attorney responded the Clerk has two weeks to do so. Another question was asked regarding the auditing firm, the Supervisor responded the firm has an office in Batavia, and submitted the best price of the three quotes received.

### **ADJOURNMENT**

Moved by Councilperson Kirby and seconded by Councilperson Neilans to adjourn the meeting at 7:30 PM.

Ayes 4; Nays 0; 1 Absent, DeCarlo