

**TOWN OF GAINES**  
**REGULAR MEETING – August 8, 2022**

The regular meeting of the Town Board of the Town of Gaines, County of Orleans, State of New York was called to order by Supervisor Tyler Allport at 7:00 P. M. on the 8<sup>th</sup> day of August, 2022.

The following town officials were present:

Tyler Allport	Supervisor
James Kirby	Deputy Supervisor
Mary Neilans	Councilperson
Ronald Mannella	Councilperson
Kenneth Rush	Councilperson
Susan Heard	Town Clerk
Mark Radzinski	Highway Superintendent
Douglas Heath	Attorney for the Town of Gaines

The following individuals were present during the meeting: Dan Strong, Code Enforcement Officer; Sherman Gittens, MRB Group; Tim Hungerford, Bookkeeper; 4 guests.

The Supervisor opened the meeting with the Pledge to the Flag.

**RESOLUTION NO. 65 – 0822**  
**APPROVAL OF MINUTES OF THE JULY 11, 2022 REGULAR MEETING**

Moved by Councilperson Mannella seconded by Councilperson Kirby to approve the minutes of the July 11, 2022 regular meeting.

Ayes 5; Nays 0

**RESOLUTION NO. 66 – 0822**  
**PRESENTATION AND ACCEPTANCE OF THE TOWN CLERK’S REPORT FOR JULY 2022**

The Town Clerk reported the local shares paid to the Town Supervisor as \$659.78; NYS Ag & Markets was paid \$32.00 for dog licenses; NYS Environmental Conservation was paid \$4.72 for a senior fishing license and State Health Dept. was paid \$22.50 for a marriage license.

Moved by Councilperson Kirby and seconded by Councilperson Neilans to accept the monthly report of the Town Clerk.

Ayes 5; Nays 0

**RESOLUTION NO. 67 - 0822**  
**PRESENTATION AND ACCEPTANCE OF THE JULY SUPERVISOR'S REPORT**

The Town Supervisor included the July Supervisor's report in the meeting packet for each board member, the monthly report showing all funds, all water districts, etc. The Supervisor announced Tim Hungerford, our bookkeeper will resign as of August 31. He recommends Roberts Accounting firm of Spencerport, NY to succeed him. He introduced Liam Meers from Roberts Accounting. Mr. Meers is eager to learn government accounting, and Tim says he and his wife, Cheryl will work directly with the firm to make sure it's a smooth transition. The Supervisor received a letter from the NYS Canal Corporation advising the closing of the Eagle Harbor Lift Bridge, for approximately three weeks starting on August 8<sup>th</sup>.

Moved by Councilperson Neilans and seconded by Councilperson Rush to accept the monthly report of the Town Supervisor.

Ayes 5; Nays 0

**RESOLUTION NO. 68 - 0822**  
**HIGHWAY SUPERINTENDENT'S REPORT FOR JULY 2022**

The Town Highway Superintendent reported the total fuel usage of Diesel 258 gallons; Gas 184 gallons. The Highway Superintendent mentioned he had only received one bid for sealing the Town Hall parking lot, and Otter Creek Cemetery. He will try to get some extra bids but may have to go with the one vendor he received.

The old pick-up truck will be advertised for sale by sealed bid, with a minimum bid based on Kelley's Blue Book. The Clerk will publish notice of sale.

Moved by Councilperson Mannella and seconded by Councilperson Kirby to accept the Highway Superintendent report as presented.

Ayes 5; Nays 0

**RESOLUTION NO. 69 – 0822**  
**APPROVAL OF ABSTRACTS FOR AUGUST 2022**

Moved by Councilperson Rush and seconded by Councilperson Kirby to approve the abstracts, as follows:

General Fund	\$ 11,992.66
Highway	\$ 2,817.60
Water	\$ 88,946.14

Ayes 5; Nays 0

**TABLED: APPOINTMENT TO THE ZONING BOARD OF APPEALS**

## **OTHER BUSINESS FROM THE TOWN BOARD**

The Supervisor received an email from Dan Strong, the Code Enforcement Officer, regarding the moratorium on the Solar Projects. He will be retiring at the end of the week, and the Planning Board will need expertise to complete the required rewriting of the laws. Christopher Watt, Chairman of the Planning Board addressed the Board. The Planning Board would like the Town to hire the MRB Group to assist the Planning Board and finish this project. Sherman Gittens, MRB Group, said the work has been on-going and thinks a couple public meetings would be needed to complete the process. They have scheduled the first meeting on August 30, and the secretary will publish a legal notice to inform the public. They found it was hard to concentrate on rewriting the Solar Laws after their meetings end and wanted to be fresh and focused. The meetings need to be published because they will fall on different dates than their monthly meetings. The Board asked Sherman Gittens to submit a proposal for the costs and decided they would recess this meeting until August 15 to vote on the proposal.

## **ADJOURN MEETING TO ENTER INTO EXECUTIVE SESSION TO DISCUSS MATTERS RELATING TO A PERSONNEL MATTER**

Moved by Councilperson Neilans and seconded by Councilperson Kirby to enter into an executive session to discuss matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person at 7:30 P. M. Ayes 5; Nays 0

Moved by Councilperson Neilans and seconded by Councilperson Kirby to close the Executive Session and resume regular meeting at 7:50 P. M. Ayes 5; Nays 0

## **RECESSED MEETING/ADJOURNMENT**

Moved by Councilperson Neilans and seconded by Councilperson Kirby to recess the meeting at 7:51 P.M. and reconvene on Monday, August 15, 2022 at 7:00 P. M. to review the proposal from MRB Group for professional services related to the Solar Laws and finalize the Highway contract.

Ayes 5; Nays 0