

**TOWN OF GAINES**  
**REGULAR MEETING – July 11, 2022**

The regular meeting of the Town Board of the Town of Gaines, County of Orleans, State of New York was called to order by Supervisor Tyler Allport at 7:00 P. M. on the 11<sup>th</sup> day of July, 2022.

The following town officials were present:

Tyler Allport	Supervisor
James Kirby	Deputy Supervisor
Mary Neilans	Councilperson
Ronald Mannella	Councilperson
Kenneth Rush	Councilperson
Susan Heard	Town Clerk
Mark Radzinski	Highway Superintendent
Douglas Heath	Attorney for the Town of Gaines

The following individuals were present during the meeting: Dan Strong, Code Enforcement Officer. No other guests.

The Supervisor opened the meeting with the Pledge to the Flag. A moment of silence for Jon DeTar, the spouse/partner of 1<sup>st</sup> Deputy Town Clerk, Sharon.

**RESOLUTION NO. 59 – 0722**  
**APPROVAL OF MINUTES OF THE JUNE 13, 2022 REGULAR MEETING**

Moved by Councilperson Rush seconded by Councilperson Kirby to approve the minutes of the June 13, 2022 regular meeting.

Ayes 5; Nays 0

**RESOLUTION NO. 60 – 0722**  
**PRESENTATION AND ACCEPTANCE OF THE TOWN CLERK’S REPORT FOR JUNE 2022**

The Town Clerk reported the local shares paid to the Town Supervisor as \$625.95; NYS Ag & Markets was paid \$24.00 for dog licenses; NYS Environmental Conservation was paid \$61.40 for a fishing licenses and State Health Dept. was paid \$45.00 for marriage licenses.

Moved by Councilperson Kirby and seconded by Councilperson Mannella to accept the monthly report of the Town Clerk.

Ayes 5; Nays 0

**RESOLUTION NO. 61 - 0722**

**PRESENTATION AND ACCEPTANCE OF THE JUNE SUPERVISOR'S REPORT**

The Town Supervisor included the June Supervisor's report in the meeting packet for each board member, the monthly report showing all funds, all water districts, etc. The Supervisor commented water districts look good; nothing out of the ordinary stands out.

Moved by Councilperson Kirby and seconded by Councilperson Neilans to accept the monthly report of the Town Supervisor.

Ayes 5; Nays 0

**RESOLUTION NO. 62 - 0722**

**HIGHWAY SUPERINTENDENT'S REPORT FOR MAY 2022**

The Town Highway Superintendent reported the total fuel usage of Diesel 300 gallons; Gas 111 gallons. He discussed the pick-up truck purchase. The dealer is now telling him there is no guarantee they will be able to get the truck. The truck sales, and available vehicles are limited, and may be two years out to obtain. There is a 2021 truck at Orleans Ford in Medina, with 8,000 miles, available for a limited time. If the Town wants this truck, they would need to act as soon as possible.

The Highway Superintendent mentioned he would be getting bids for sealing the Town Hall parking lot, and Otter Creek Cemetery. There is talk the County Highway department may not be able to help the Town pave this year, and we may have to look at the cost to hire Keeler or someone able to do the Bacon Road project.

The Highway Department has started to use the iPad on the GPS system and are impressed how it works.

Councilperson Mannella asked if the Town has registered its highway employees into the US Dept. of Transportation Drug & Alcohol Clearinghouse yet? The Superintendent said he is working on getting everyone in the system. Councilperson Mannella asked if the annual flushing of all fire hydrants has been completed, the Superintendent said it's a job they do during down time.

Moved by Councilperson Rush and seconded by Councilperson Mannella to accept the Highway Superintendent report as presented.

Ayes 5; Nays 0

Discussion: The pick-up truck available at Orleans Ford; what the Town should do about it. Attorney Heath said he would recommend staying on the State Bid pricing, for many reasons; but the Board doesn't have to follow the advice of counsel. If the Board feels this is an emergency purchase, they can go forward. \$40,000 was budgeted for the truck, plus the ARPA funds are available as well.

**RESOLUTION NO. 63 – 0722**  
**EMERGENCY VEHICLE PURCHASE**

Moved by Councilperson Rush and seconded by Councilperson Mannella to authorize the emergency purchase of the available pick-up truck due to limited availability in the market for a regular basic pick-up truck. Further authorizes the Highway Superintendent to purchase the 2021 Ford Pick-Up Truck at Orleans Ford in Medina, New York at a cost not to exceed \$51,995.00. The Highway Superintendent needs to do his due diligence and get responses from the various dealerships advising the problems they are facing getting vehicles, have prices, specs, etc. The Supervisor inquired about the Car Fax. The Highway Superintendent indicated it was clean. We will need a copy of the Car Fax, along with all the paperwork indicating everything included in the purchase price, all accessories. The Town Clerk will process the voucher upon receipt of all documents required, in order to get the dealership paid in a timely manner.

Further, RESOLVED, this resolution authorizes the Highway Superintendent to sell the old pick-up truck as soon as the new truck is delivered. Sealed bids, advertisement, etc.

Ayes 5; Nays 0

**RESOLUTION NO. 64 - 0722**  
**APPROVAL OF ABSTRACTS FOR JULY 2022**

Moved by Councilperson Rush and seconded by Councilperson Kirby to approve the abstracts, as follows:

General Fund	\$ 14,457.18
Highway	\$ 5,915.71
Water	\$ 302.07

Ayes 5; Nays 0

**TABLED: APPOINTMENT TO THE ZONING BOARD OF APPEALS**

No letters of interest were received after the notice was published. The Clerk will contact Chairman Morrissey and advise him to seek candidates for the position or see if he knows of anyone who may be interested; the Clerk will post a notice on the Bulletin Board; the Supervisor will post a notice on the website in an attempt to find a member to the ZBA.

**RESOLUTION NO. 65 – 0722**  
**ADOPTION OF THE 2023 REASSESSMENT PLAN**

Moved by Councilperson Neilans and seconded by Councilperson Mannella to authorize the Town Supervisor to sign the Memorandum of Understanding with the Department of Taxation and Finance, Real Property Tax Services for the 2023 Assessment Roll.

Ayes 5; Nays 0

**ADJOURN MEETING TO ENTER INTO EXECUTIVE SESSION TO DISCUSS MATTERS RELATING TO A PERSONNEL MATTER**

Moved by Councilperson Rush and seconded by Councilperson Kirby to enter into an executive session to discuss matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person at 7:26 P. M. Ayes 5; Nays 0

Moved by Councilperson Kirby and seconded by Councilperson Neilans to close the Executive Session and resume regular meeting at 7:50 P. M. Ayes 5; Nays 0

**SUPERVISOR'S COMMENTS**

We received a letter from the Chamber of Commerce requesting \$100 for a membership fee, the Supervisor asked if the Board wanted this to be paid, or just let the membership go. No comments were made in favor of paying the invoice.

**OTHER BUSINESS FROM THE TOWN BOARD** - None

**RECESSED MEETING/ADJOURNMENT**

Moved by Councilperson Kirby and seconded by Councilperson Neilans to recess the meeting at 7:55 P.M. and reconvene on Monday, July 25, 2022 at 7:00 P. M. to make amendments to the Highway Employee Contract and finalize the contract.

Ayes 5; Nays 0