

TOWN OF GAINES
REGULAR MEETING – September 12, 2022

The regular meeting of the Town Board of the Town of Gaines, County of Orleans, State of New York was called to order by Supervisor Tyler Allport at 7:00 P. M. on the 12th day of September, 2022.

The following town officials were present:

Tyler Allport	Supervisor
James Kirby	Deputy Supervisor
Mary Neilans	Councilperson
Ronald Mannella	Councilperson
Kenneth Rush	Councilperson
Susan Heard	Town Clerk
Mark Radzinski	Highway Superintendent
Douglas Heath	Attorney for the Town of Gaines

The following individuals were present during the meeting: Liam Mears of Roberts Accounting CPA's, Spencerport; no guests.

The Supervisor opened the meeting with the Pledge to the Flag and a moment of silence in Remembrance of those who lost their lives in the terror attacks on September 11, 2001.

RESOLUTION NO. 70 – 0922
APPROVAL OF MINUTES OF THE AUGUST 8, 2022 REGULAR MEETING

Moved by Councilperson Neilans seconded by Councilperson Kirby to approve the minutes of the August 8, 2022 regular meeting and the recessed meeting held on August 15, 2022.

Ayes 5; Nays 0

RESOLUTION NO. 71 – 0922
PRESENTATION AND ACCEPTANCE OF THE TOWN CLERK'S REPORT FOR AUGUST 2022

The Town Clerk reported the local shares paid to the Town Supervisor of \$867.32; NYS Ag & Markets was paid \$60.00 for dog licenses; NYS Environmental Conservation was paid \$213.53 for fishing and hunting licenses.

Moved by Councilperson Kirby and seconded by Councilperson Mannella to accept the monthly report of the Town Clerk.

Ayes 5; Nays 0

RESOLUTION NO. 72 - 0922

PRESENTATION AND ACCEPTANCE OF THE AUGUST 2022 SUPERVISOR'S REPORT

The Town Supervisor included the August Supervisor's report in the meeting packet for each board member. The monthly report shows all funds, all water districts, etc. At this time, everything is looking on track. We will be working on the 2023 Budget in the next week or so.

Moved by Councilperson Neilans and seconded by Councilperson Mannella to accept the monthly report of the Town Supervisor.

Ayes 5; Nays 0

RESOLUTION NO. 73 - 0922

HIGHWAY SUPERINTENDENT'S REPORT FOR AUGUST 2022

The Town Highway Superintendent reported the total fuel usage of Diesel 275 gallons; Gas 165 gallons. The Highway Superintendent said the paving of West Bacon Road has been done, just a couple driveways to fix. Councilperson Neilans said she received a call regarding the road, the Superintendent said he had as well, and it will be taken care of.

Moved by Councilperson Mannella and seconded by Councilperson Rush to accept the Highway Superintendent report as presented.

Ayes 5; Nays 0

RESOLUTION NO. 74 – 0922

APPROVAL OF ABSTRACTS FOR SEPTEMBER 2022

Moved by Councilperson Mannella and seconded by Councilperson Rush to approve the abstracts, as follows:

General Fund	\$ 20,979.25
Highway	\$168,501.51
Water	\$ 6,123.04

Ayes 4; Nays 0; Abstain 1, Neilans (arrived late)

TABLED: APPOINTMENT TO THE ZONING BOARD OF APPEALS

No applications have been received.

RESOLUTION NO. 75 – 0922

APPROVING THE PROPOSAL WITH ROBERTS ACCOUNTING CPA'S, P.C. FOR BOOKKEEPING SERVICES

Moved by Councilperson Neilans and seconded by Councilperson Kirby to approve the Proposal for bookkeeping services with Roberts Accounting CPA's, P.C., Spencerport, NY at a cost of \$1,300 per month.

Ayes 5; Nays 0

Discussion: Liam Mears from Roberts Accounting said he is looking forward to working with the Town of Gaines. Tim Hungerford is helping him through the transition, especially with the budget work coming up.

OPENING BIDS FOR THE SALE OF PICK-UP TRUCK

The Supervisor opened the sealed bids. The winning bid was \$7,650 from Tim Newton.

RESOLUTION NO. 76 – 0922

APPROVING THE SALE OF THE FORD PICK-UP TRUCK

Moved by Councilperson Kirby and seconded by Councilperson Neilans to approve the sale of the 2010 Ford Pick-Up truck to the highest bidder, Timothy Newton, at \$7,650.00.

Ayes 5; Nays 0

ADJOURN MEETING TO ENTER INTO EXECUTIVE SESSION TO DISCUSS MATTERS RELATING TO A PERSONNEL MATTER

Moved by Councilperson Rush and seconded by Councilperson Kirby to enter into an executive session to discuss matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person at 7:10 P. M. Ayes 5; Nays 0

Moved by Councilperson Kirby and seconded by Councilperson Mannella to close the Executive Session and resume regular the meeting at 7:30 P. M. Ayes 5; Nays 0

OTHER BUSINESS FROM THE TOWN BOARD

Councilperson Mannella questioned the Highway Contract regarding the Clothing allowance, the contract indicated the clothing allowance was based on receipts and reimbursement, but during the negotiations that line was removed, and should read all employees were entitled to a certain amount (Full time and part time employees) each year.

**RESOLUTION NO. 77 – 0922
AMENDING HIGHWAY CONTRACT**

Moved by Councilperson Mannella and seconded by Councilperson Kirby to amend the Highway Contract, Article 15 to read as follows:

The TOWN will provide an annual clothing and shoes allowance of FIVE hundred (\$500) dollars for Full Time Regular employees, and TWO HUNDRED and FIFTY (\$250) Dollars for Part-Time Employees for job related clothing or shoe expenses.

Ayes 5; Nays 0

**RESOLUTION NO. 78 – 0922
AUTHORIZATION FOR FUNDING TO CENTRAL ORLEANS VOLUNTEER AMBULANCE (COVA)**

Moved by Councilperson Kirby and seconded by Councilperson Mannella to authorize funding for Central Orleans Volunteer Ambulance (COVA) as follows:

WHEREAS, COVA is in need of immediate financial assistance to avoid discontinuation of business, and

WHEREAS, the Towns of Albion, Carlton, Gaines and Barre having agreed to provide temporary financial Assistance to COVA as set forth herein below.

NOW, THEREFORE, BE IT RESOLVED:

Section 1. The Gaines Town Board does hereby authorize a Four Thousand Dollar (\$4,000.00) monthly payment to be made to COVA for the months of September 2022, October 2022, November 2022, December 2022 and January 2023 for a total amount to be paid to COVA of Twenty Thousand Dollars (\$20,000.00). The Town will use ARPA (America Rescue Plan Act) funds, if allowable.

Section 2. This authorization is conditioned and contingent upon passage of resolutions by the other above-named Towns for payment to COVA in an equal amount over the same period.

Section 3. This Resolution shall take effect immediately.

Ayes 5; Nays 0

Discussion: The Board discussed the pros and cons regarding the COVA situation. The Town Attorney contributed to the conversation as well. All were in agreement the Towns would need to step up to help. The Town Clerk was told to prepare a voucher to be paid with the September vendor roll.

ADJOURNMENT

Moved by Councilperson Rush and seconded by Councilperson Kirby to adjourn the meeting at 8:10 P.M.

Ayes 5; Nays 0

