

**TOWN OF GAINES**  
**REGULAR MEETING – MARCH 13, 2023**

The regular meeting of the Town Board of the Town of Gaines, County of Orleans, State of New York was called to order by Supervisor Tyler James Allport at 7:00 P. M. on the 13<sup>th</sup> of March, 2023.

The following town officials were present:

Tyler Allport	Supervisor
Ronald Mannella	Councilperson
Mary Neilans	Councilperson
Ken Rush	Councilperson
Susan Heard	Town Clerk
Mark Radzinski	Highway Superintendent

Excused: Douglas Heath, Attorney for the Town of Gaines

The following individuals were present during the meeting: One town resident

The Supervisor opened the meeting with the Pledge to the Flag.

**PUBLIC HEARING**  
**FIRE PROTECTION CONTRACT WITH VILLAGE OF ALBION AND ALBION FIRE DEPARTMENT**

Moved by Councilperson Neilans and seconded by Councilperson Kirby to open the Public Hearing at 7:00 P. M. regarding the fire contract with the Village of Albion and the Albion Fire Department.  
Ayes 5; Nays 0

Discussion: Lorienda Smith asked if there always an increase in the cost each year. Supervisor Allport responded that the Village is seeking a 3% increase which covers the increase in fuel prices, maintenance, etc.

No further questions.

Moved by Councilperson Mannella and seconded by Councilperson Rush to close the Public Hearing at 7:02 P. M. regarding the fire contract.  
Ayes 5; Nays 0

**RESOLUTION NO. 23 – 0323**  
**AUTHORIZING THE TOWN SUPERVISOR TO SIGN THE 2023-2027 FIRE CONTRACT WITH THE VILLAGE OF ALBION AND THE ALBION FIRE DEPARTMENT FOR FIRE PROTECTION SERVICES**

Moved by Councilperson Rush and seconded by Councilperson Kirby to authorize the Town Supervisor to sign the Fire Contract with the Village of Albion and the Albion Fire Department for fire protection services for the years 2023 through 2027.

Discussion: A lively discussion followed regarding Fire Protection services over the next several years, as costs are rising, and looking a whether the Town will have to create a Fire District. Creating a District

takes time, and there will be many questions and concerns moving forward. Councilperson Mannella asked if there was any written documentation of the expenses the Board could see. Councilperson Kirby asked if the Board was allowed to view their books. Supervisor Allport indicated that the Village will be transparent and would verify the annual 3% increase.

**RESOLUTION NO. 24 - 0323**  
**APPROVAL OF MINUTES OF FEBRUARY 13, 2023 MEETING**

Moved by Councilperson Neilans and seconded by Councilperson Mannella to approve the minutes of the February 13, 2023 Meeting.

Ayes 5; Nays 0

**RESOLUTION NO. 25 – 0323**  
**PRESENTATION AND ACCEPTANCE OF THE TOWN CLERK’S REPORT FOR FEBRUARY 2023**

The Town Clerk presented the February report, with the payment to the Town Supervisor of \$343.28; and \$6.00 paid to NYS Ag & Markets.

The Clerk reported the Real Property taxes paid to the County Treasurer to date is \$1,200,000, plus \$217,188 for Recycling Fees. The Clerk also wanted to note the Town Supervisor was paid \$918.86 for interest on Real Property taxes for the month of February.

Moved by Councilperson Mannella and seconded by Councilperson Neilans to accept the monthly report of the Town Clerk.

Ayes 5; Nays 0

**RESOLUTION NO. 26 – 0323**  
**PRESENTATION AND ACCEPTANCE OF THE TOWN SUPERVISOR’S REPORT FOR JANUARY 2023**

The Supervisor included copies of the Supervisor’s Report in the packet listing all balances in each fund, including General, Highway and all Water Districts through January 2023.

Moved by Councilperson Neilans and seconded by Councilperson Kirby to accept the monthly report of the Town Supervisor.

Ayes 5; Nays 0

**RESOLUTION NO. 27 – 0323**

**PRESENTATION AND ACCEPTANCE OF THE TOWN SUPERVISOR’S REPORT FOR FEBRUARY 2023**

The Supervisor included copies of the Supervisor’s Report in the packet listing all balances in each fund, including General, Highway and all Water Districts through February 2023. The Board would like our new bookkeeper, Liam Mears, to attend a board meeting in the coming months.

Moved by Councilperson Mannella and seconded by Councilperson Kirby to accept the monthly report of the Town Supervisor.

Ayes 5; Nays 0

**RESOLUTION NO. 28 – 0323**

**HIGHWAY SUPERINTENDENT’S REPORT**

The Highway Superintendent reported the total fuel usage for January of 256 Gallons of Gas and 748 Gallons of Diesel. Working with the GPS and synchronizing with the Town of Carlton; getting a handle on all the water accounts.

Discussion regarding a new truck purchase, to replace the 2003 Sterling. The Board would like the Highway Superintendent to get prices on the truck, including all the parts, cab, etc. It may take up to a year or more to get the truck once ordered.

Moved by Councilperson Mannella seconded by Councilperson Kirby to accept the report of the Highway Superintendent.

Ayes 5; Nays 0

**RESOLUTION NO. 29 – 0323**

**APPROVAL OF ABSTRACTS**

Moved by Councilperson Mannella and seconded by Councilperson Rush to approve the abstracts, as follows:

General Fund	\$11,627.77
Highway	\$ 8,475.21
Water	\$ 7,541.75

Ayes 5; Nays 0

**RESOLUTION NO. 30 – 0323**

**APPROVAL TO RELEASE BID FOR MOWING SERVICES FOR THE YEAR 2023**

Moved by Councilperson Mannella and seconded by Councilperson Kirby to release a bid package for lawn mowing services for the 2023 mowing season, with the intention to award the bid at the April meeting. Further authorizes the Town Clerk to advertise for said bids.

Ayes 5; Nays 0

**COMPLETION OF THE TOWN AUDITS  
RESOLUTION NO. 31 – 0323**

Moved by Councilperson Rush and seconded by Councilperson Mannella to declare all books for the year 2022 have been reviewed and audited by said Town Board.

The Criminal and Civil Dockets of the Town Justice for 2022 having been duly examined with the monthly cash summary being viewed and the fine and fees have been turned over to the proper officials; and

The records of the Town Clerk/Tax Collector for 2022 have been duly examined and found all fees have been turned over to the proper officials.

Ayes 4; Nays 0; Abstain 1, Kirby (absent in February)

RESOLUTION TABLED – SELECT AND APPROVE PAYMENT FOR WATER BILLING UPDATE

**EXECUTIVE SESSION**

Moved by Councilperson Kirby and seconded by Councilperson Mannella to enter into an executive session at 7:20 P. M. to discuss matter leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removable of a particular person.

Ayes 5; Nays 0

Moved by Councilperson Mannella and seconded by Councilperson Kirby to exit the Executive Session at 7:38 P. M.

Ayes 5; Nays 0

**SUPERVISOR'S COMMENTS - NONE**

**OTHER NEWS FROM THE TOWN BOARD**

**PRIVILEGE OF THE FLOOR**

No Comments

**ADJOURNMENT**

Moved by Councilperson Kirby and seconded by Councilperson Rush to adjourn the regular board meeting at 7:39 P. M.

Ayes 5; Nays 0