

TOWN OF GAINES
REGULAR MEETING – MAY 8, 2023

The regular meeting of the Town Board of the Town of Gaines, County of Orleans, State of New York was called to order by Supervisor Tyler James Allport at 7:00 P. M. on the 8th of May, 2023.

The following town officials were present:

Tyler Allport	Supervisor
James Kirby	Deputy Supervisor
Ronald Mannella	Councilperson
Mary Neilans	Councilperson
Susan Heard	Town Clerk
Mark Radzinski	Highway Superintendent
Douglas Heath	Attorney for the Town

Absent: Ken Rush, Councilperson

The following individuals were present during the meeting: Six residents and/or guests

The Supervisor opened the meeting with the Pledge to the Flag.

RESOLUTION NO. 39 - 0523
APPROVAL OF MINUTES OF APRIL 10, 2023 MEETING

Moved by Councilperson Neilans and seconded by Councilperson Kirby to approve the minutes of the April 10, 2023 Regular Meeting.

Ayes 4; Nays 0; Absent 1, Rush

RESOLUTION NO. 40 – 0523
PRESENTATION AND ACCEPTANCE OF THE TOWN CLERK’S REPORT FOR APRIL 2023

The Town Clerk presented the April report, with the payment to the Town Supervisor of \$314.73; \$31.00 paid to NYS Ag & Markets for dog licenses, and \$4.72 to NYS Environmental Conservation for one fishing license.

Moved by Councilperson Kirby and seconded by Councilperson Mannella to accept the monthly report of the Town Clerk.

Ayes 4; Nays 0; Absent 1, Rush

RESOLUTION NO. 41 – 0523

PRESENTATION AND ACCEPTANCE OF THE TOWN SUPERVISOR’S REPORT FOR APRIL 2023

The Supervisor included copies of the Supervisor’s Report in the packet listing all balances in each fund, including General, Highway and all Water Districts through April 2023.

The accounts look good and right where they should be year to date.

Moved by Councilperson Neilans and seconded by Councilperson Mannella to accept the monthly report of the Town Supervisor.

Ayes 4; Nays 0; Absent 1, Rush

RESOLUTION NO. 41 – 0523

HIGHWAY SUPERINTENDENT’S REPORT

The Highway Superintendent reported the total fuel usage for April of 175 Gallons of Gas and 37 Gallons of Diesel.

The Highway Superintendent gave out truck prices to replace the 2003 Sterling. The Highway Superintendent will try to have quotes ready for the June meeting as State Pricing is only good through June 20th. There was discussion regarding the service on the Mack Truck which hasn’t been good, and we have spent \$36,000 on repairs on the Mack truck.

Looking into having a demo from Edmunds GovTech for the Water Program sometime in June.

Councilperson Mannella asked if Highway employee, Jeff Page, has obtained his Water Certification yet. The Highway Superintendent said he will investigate the matter.

Moved by Councilperson Kirby seconded by Councilperson Mannella to accept the report of the Highway Superintendent.

Ayes 4; Nays 0; Absent 1, Rush

RESOLUTION NO. 42 – 0523

APPROVAL OF ABSTRACTS

Moved by Councilperson Kirby and seconded by Councilperson Mannella to approve the abstracts, as follows:

General Fund	\$ 43,874.57 (Includes Pre-Pay to Monroe Ambulance)
Highway	\$ 7,747.25
Water	\$ 69,978.33

Ayes 4; Nays 0; Absent 1, Rush

Councilperson Neilans asked about the water billing paper; she didn't realize we buy special billing paper. The Clerk said the paper has a perforation to rip off the bottom which is the town's receipt. The Town Clerk said she did order enough paper to last for several years.

SELECTING AND APPROVAL FOR WATER BILLING UPDATE - TABLED

RESOLUTION NO. 43 – 0523

AUTHORIZING ADVERTISEMENT FOR PLANNING BOARD AND ZONING BOARD OF APPEALS SECRETARY

Moved by Councilperson Neilans and seconded by Councilperson Kirby to authorize the Town Clerk to publish an advertisement for the vacant Planning Board and Zoning Board of Appeals secretary position.

Ayes 4; Nays 0; Absent 1, Rush

RESOLUTION NO. 44 – 0523

APPROVE APPOINTMENT OF JANET CHEVERIE AS FIRST DEPUTY TOWN CLERK

The Town Clerk has hired Janet Cheverie as the First Deputy Town Clerk effective June 5, 2023. The Deputy Town Clerk position is an appointment by the Town Clerk.

Moved by Councilperson Neilans and seconded by Councilperson Kirby to approve the recommendation from the Town Clerk.

Ayes 4; Nays 0; Absent 1, Rush

ITEMS FOR DISCUSSION

PRIVILEGE OF THE FLOOR

Granted to Kevin Parker, representing VFW and the Orleans Veterans Club. Mr. Parker said the VFW and the Orleans Veterans Club has provided flags for each veteran grave for many years. The cost to purchase the flags is now over \$3,000; they are seeking small donations and budget consideration of each of the Towns in central Orleans. Supervisor Allport suggested they write a letter in September to be considered during our 2024 budget work.

Supervisor Allport spoke to Lorienda Smith in response to the news article she shared with the Town Board last month. He said the telephone poles versus internet (broadband) would probably not involve the Town. Mrs. Smith said she just learned there is a new Code Enforcement Officer in Gaines.

SUPERVISOR'S COMMENTS

Discussed the Village of Albion raising our water rates. Need to coordinate with the Village for timing between the increase and our billing cycle.

No further business to be acted upon, the Board called for an Executive Session.

EXECUTIVE SESSION

Moved by Councilperson Neilans and seconded by Councilperson Kirby to enter into an executive session at 7:16 P. M. to discuss matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person.

Ayes 4; Nays 0; Absent 1, Rush

Moved by Councilperson Neilans and seconded by Councilperson Kirby to exit the Executive Session at 7:31 P. M.

Ayes 4; Nays 0; Absent 1, Rush

ADJOURNMENT

Moved by Councilperson Neilans and seconded by Councilperson Kirby to adjourn the regular board meeting at 7:31 P. M.

Ayes 4; Nays 0; Absent 1, Rush